

	STROUDLEY ROAD DANESHILL IND EST BASINGSTOKE HAMPSHIRE RG24 8UG	Owner	Gary James
		Approved	Gary James
		FAA	Martin Fuller
		Release N°	5110

It is the policy of **May & Scofield Ltd** to maintain, on a continuous basis, an effectively managed Business Management System which encompassing Quality and Environmental in accordance with, IATF 16949:2016 & ISO14001:2015 and conducting its business in such a manor to meet -its interested parties expectations and requirements at local and global levels for Quality, Environmental, Social, Ethical statutory – regulatory obligations within its financial constraints and growth plans. This assures our products meets or exceeds their requirements with minimal ecological and social impact through-out the products life-cycle while meeting the products agreed design intent.

The scope of the Business Management System covers the design and manufacture of bespoke designed products as well as manufactured against customer build to print designs. The quality and ecological impact of all products, whether manufactured within the company or obtained from an external supplier, is controlled at points to ensure

- Prompt detection of actual deficiencies or trends which could lead to deficiencies and so enable the Company to take preventive/corrective action which is both timely and effective.
- Minimise environmental impact by use of product and process design and sourcing of material using a controlled supplier base.

May & Scofield Ltd has two main Business Objectives:-

- 1 To maintain its competitiveness in the global market for design and manufacture of bespoke and Build to Print electronic control systems in the Automotive, Aerospace, Rail and Defence..
- 2 To increase its market share by raising its customers awareness and perception of its technical and quality capabilities for supply of bespoke or Build to Print product into current markets and seeking new market sectors by use of a continually improving business management system driven by IATF 16949 & its commitment to reducing its environmental footprint by maintaining accretion to BS EN ISO14001 encompasses May & Scofield commitment to reducing its Environmental Impact by reduction in use of natural resources, compliance to End of Vehicle Life Directive, RoSH, REACH legalisation, also in meeting its Sustainability goals in respect to its Social and Ethical commitments by supporting its customers in compliance to the reduction in use of Conflict Minerals

May & Scofield Ltd monitor the effectiveness of its Business Management System by setting and achieving objectives using KPI's which are monitored by the Management Team via their Operational Management Meeting as a forum to review and deploy actions to ensure that a continuous improvement and individual KPI's at local levels by staff throughout the Company.

The management of **May & Scofield Ltd** is firmly committed to achieving its long-term Sustainability and has zero tolerance to any bribery or corruption in compliance to the 2010 UK Bribery Act and is actively working to identify and report the use of any Conflict Minerals within its products as part of its Corporate Social & Ethical policies.

Therefore, besides those having special responsibilities within the Business Management System including quality, environmental system and supply chain management, every employee is responsible for implementing the requirements within their area of operation.

G. E. James Managing Director

Garry James

03rd May 2018

TITLE	Issue	Date	Release	Document Number
May & Scofield Ltd Business Management Policy Quality , Environmental, Social and Ethical	4	09-08-12	2012 BR	BMS-02
	5	21-01-13	2013 BR	
	6	10-01-14	2014 BR	
	7	14-01-16	2016 BR	
© MAY & SCOFIELD LTD. This specification is the property of May & Scofield Ltd and may not be copied or disclosed for any purpose except as authorised in writing by May & Scofield Ltd	8	07-03-16	New logo	Page 1 of 1
	9	03-05-18	IATF up-date	