	STROUDLEY ROAD DANESHILL IND EST BASINGSTOKE HAMPSHIRE RG24 8UG	Owner	Gary James
		Approved	Martin Fuller
		FAA	Gary James
		Doc Release N°	SP electronic

Health and Safety Policy and Procedures

The health and safety policy and procedures at May & Scofield Ltd have been put into place in order to ensure compliance with the requirements of the Health and Safety at Work etc. Act 1974 and the European Directive, (Article 118A) which covers: -

Management of Health and Safety at Work Regulations 1992
 Provision and Use of Work Equipment Regulations 1992
 Manual Handling Operations Regulations 1992
 Workplace (Health and Safety and Welfare) Regulations 1992
 Personal Protective Equipment at Work Regulations 1992
 Health and Safety (Display Screen Equipment) Regulations 1992

To ensure that all personnel are aware of their basic Health and Safety responsibilities, both to themselves and to others.

To ensure that arrangements for planning, organisation, control, monitoring and review of protective and preventative Health and Safety measures are performed in a documented and controlled manner.


As part of May & Scofield Ltd's compliance with the Health and Safety at Work Act 1974 this manual is issued to all employees and sub-contractors.

Definitions: The Company: Any May & Scofield Ltd staff whether based in the United Kingdom or abroad:

The Contractor Any person(s) or company whose services are purchased for works to be undertaken either at May & Scofield Ltd site or at the site of a May & Scofield Ltd customer.

The Customer: Any person(s) or company who have contracted May & Scofield Ltd or sub-contracted to undertake work at their premises.

TITLE	Issue	Date	Release	Document Number
Health and Safety Policy & Procedures	3	June 14	DM	BMS-13
	4	Mar 20	Covid review	
	5	Sept 20	COVID up-date	
	6	Feb 23	Review	
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Health and Safety Policy Statement

1.0 General Statement of Safety Policy

- 1.1 We, as an employer, recognise and accept our responsibilities for ensuring, so far as is reasonably practicable, the health, safety and welfare at work of all our employees. We also accept the responsibility, so far as is reasonably practicable, for the health, safety and welfare of contractors or customers who may be affected by our operations.
- 1.2 We will comply with current and all new legislation relating to health, safety and welfare at work. We will provide information, instruction and training to our employees at all levels, in order to ensure awareness and appreciation of health and safety hazards, and to minimise the risk of injury to our employees and to other persons.
- 1.3 Risk assessments will be carried out to devise preventative and protective measures in all areas and for all roles within the company.
- 1.4 To ensure success of the Health and Safety policy, we encourage employee involvement in matters relating to health, safety and welfare issues by providing training resources to enable them to effectively carry out their responsibilities entrusted upon them in this policy.
- 1.5 We also ensure our employees are aware of their own duty to take reasonable care of themselves, and other persons affected by their work, and to co-operate with the company to enable it to successfully implement and manage the Health and Safety policy.
- 1.6 It is the responsibility of each appointed person to prepare and, from time to time, revise the company's Health and Safety policy setting out the organisation and arrangements within the company's buildings in order to ensure compliance with health and safety legislation and the company's policy itself.
- 1.7 We will ensure that there is adequate financial provision for Health and Safety. This will be budgeted for and will be freely available for identified needs agreed by the director responsible for Health and Safety.

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